



**Regular Meeting  
of the Municipal Council  
Town of Champdoré**

**AGENDA**

**January 20, 2026, 06:30 PM  
Municipal Office  
4556 Rue Principale, suite 300  
Saint-Antoine, NB, E4V 1R3**

**PRESENT:**

Stephan Richard, Deputy Mayor  
Léandre Bastarache, Councillor  
Eugère Cormier, Councillor  
Daniel Hicks, Councillor  
Gilles Léger, Councillor  
Donald Bastarache, Councillor  
Marc Babineau, Interim Mayor  
Michel Querry, Chief Administrative Officer and Clerk  
Julien Cormier, Director of Municipal Operations and Public Safety  
Janice LeBlanc, Director of Administrative Services, Finance and Assistant Clerk  
Jason Mansour, Director of Recreation, Culture, Wellness and Communications

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**1. Call to Order**

**2. Adoption of Agenda**

**Resolution Number 2026004**

**Moved By Léandre Bastarache**

**Seconded By Stephan Richard**

**IT IS MOVED THAT** the agenda be adopted

**Carried**

**3. Conflict of Interest Declarations**

Eugère Cormier will be in conflict at 11.f

**4. Adoption of Minutes**

**Resolution Number 2026005**

**Moved By** Gilles Léger

**IT IS MOVED THAT** the minutes of December 16, 2025 be adopted

**Carried**

**Resolution Number 2026006**

**Moved By** Eugère Cormier

**Seconded By** Stephan Richard

**IT IS MOVED THAT** the minutes of January 8, 2026 be adopted

**Carried**

**5. Business Arising from the Minutes**

**6. Public Presentations**

**7. Correspondence**

**8. Mayor's Report**

**9. Chief Administrative Officer's Report**

**10. Committee Reports**

a. Administration, Finance, and Human Resources

b. Municipal Operations

c. Public Safety

d. Development and Community Life

**11. Motions and Resolutions**

- a. Fencing for outdoor rink

**Resolution Number** 2026007

**Moved By** Gilles Léger

**Seconded By** Stephan Richard

WHEREAS it has been determined that additional fencing is necessary to safeguard the building from stray hockey pucks;

WHEREAS further fencing is required to adequately protect the parking lot from hockey pucks;

BE IT RESOLVED THAT the Town of Champdoré move forward with the procurement and installation of supplementary fencing at Patinoire Fernand Leger.

BE IT FURTHER RESOLVED THAT the Town of Champdoré approve Dean Welling's quotation for the supply and installation of 60 feet of 5-foot galvanized fencing around the rear bench at a cost of \$5,150.24 plus applicable taxes, as well as 77 feet of 15-foot high fencing and 88 feet of 10-foot high fencing for \$19,753.42 plus applicable taxes.

**Carried**

- b. Operational plan

**Resolution Number** 2026008

**Moved By** Léandre Bastarache

**Seconded By** Donald Bastarache

BE IT RESOLVED THAT the Town of Champdoré formally accept the 2026 Operational Plan as presented.

**Carried**

- c. Solid waste by law

**Resolution Number** 2026009

**Moved By** Eugène Cormier

**Seconded By** Gilles Léger

MOTION to proceed to the third reading by title of By-Law 2025-03; By-Law of relating to Solid Waste collection and disposal.

**Carried**

**Resolution Number** 2026010

**Moved By** Eugère Cormier

**Seconded By** Stephan Richard

MOTION to accept the third reading by title of By-Law 2025-03; By-Law of relating to Solid Waste collection and disposal.

**Carried**

d. Upzoning By law

**Resolution Number** 2026011

**Moved By** Stephan Richard

**Seconded By** Eugère Cormier

IT IS MOVED that we proceed with the 1st reading by title of By-LAW NO. 2026-01, amending BY-LAW 2020-04, BY-LAW ADOPTING THE PLAN RURAL DU VILLAGE DE SAINT-ANTOINE

**Carried**

**Resolution Number** 2026012

**Moved By** Stephan Richard

**Seconded By** Eugère Cormier

IT IS MOVED that we accept the first reading by title of By-LAW NO. 2026-01, amending BY-LAW 2020-04, BY-LAW ADOPTING THE PLAN RURAL DU VILLAGE DE SAINT-ANTOINE

**Carried**

**Resolution Number** 2026013

**Moved By** Stephan Richard

**Seconded By** Eugère Cormier

IT IS MOVED that we proceed with the 2nd reading in its entirety of By-LAW NO. 2026-01, amending BY-LAW 2020-04, BY-LAW ADOPTING THE PLAN RURAL DU VILLAGE DE SAINT-ANTOINE

**Carried**

**Resolution Number** 2026014

**Moved By** Stephan Richard

**Seconded By** Eugère Cormier

IT IS MOVED that we accept the 2nd reading in its entirety of By-LAW NO. 2026-01, amending BY-LAW 2020-04, BY-LAW ADOPTING THE PLAN RURAL DU VILLAGE DE SAINT-ANTOINE

**Carried**

- e. Chief Administration Officer  
**Resolution Number** 2026015  
**Moved By** Donald Bastarache  
**Seconded By** Eugère Cormier

**Carried**

#### POSITION OF CHIEF ADMINISTRATIVE OFFICER

WHEREAS Michel Query was appointed to the position of Chief Administrative Officer of the Municipality of Champdoré on a probationary basis;

WHEREAS the six (6) month probationary period has now been completed;

WHEREAS the performance evaluation of the Chief Administrative Officer has been conducted and deemed satisfactory by the Municipal Council;

WHEREAS the Municipal Council is of the opinion that Michel Query has demonstrated the competencies, professionalism, and skills required to permanently occupy this position;

THEREFORE, BE IT RESOLVED THAT the Municipal Council hereby confirms Michel Query in his position as Chief Administrative Officer of the Municipality of Champdoré, effective January 19, 2026.

- f. Administrative assistant  
**Resolution Number** 2026016  
**Moved By** Léandre Bastarache  
**Seconded By** Donald Bastarache  
ADMINISTRATIVE ASSISTANT POSITION

WHEREAS the Administrative Assistant position within the municipal administration is currently vacant;

WHEREAS this position is essential to the proper functioning of administrative operations and to supporting the activities of the Municipal Council;

WHEREAS it is in the best interest of the municipality to ensure continuity and efficiency in administrative services;

WHEREAS Lisa Cormier-Landry has been occupying the position on a temporary basis since October 2025.

THEREFORE, BE IT RESOLVED THAT the Municipal Council proceed with the appointment of Lisa Cormier-Landry to the position of Administrative Assistant, effective January 21, 2026.

**Carried**

g. 4 H Club

**Resolution Number** 2026017

**Moved By** Daniel Hicks

**Seconded By** Léandre Bastarche  
McKees Mills 4-H Club

Whereas, the McKees Mills 4-H Club is an organization dedicated to developing young people into responsible, caring and capable individuals;

Whereas, the McKees Mills 4-H Club are in urgent need for a suitable location for their monthly meetings as their usual meeting location is closed during winter months;

IT IS RESOLVED THAT the town of Champdoré offers the McKees Mills 4-H club access to the community center during winter months, as long as the community center is not already occupied on the dates in question.

**Carried**

**Resolution Number** 2026018

**Moved By** Daniel Hicks

**Seconded By** Donald Bastarache

**IT IS RESOLVED THAT** the Town of Champdoré make a donation of \$ 500 to McKees Mills 4-H Club

**Carried**

**Resolution Number** 2026019

**Moved By** Daniel Hicks

**Seconded By** Stephan Richard

**IT IS RESOLVED THAT** the Town of Champdoré provide the use of the Saint Antoine Community Centre for the 4-H District finals of the public speaking competitions

**Carried**

- h. Golden age club

**Resolution Number** 2026020

**Moved By** Donald Bastarache

**Seconded By** Stephan Richard

Golden Age Club – Sainte-Marie

**BE IT RESOLVED THAT** \$1,000 be donated to the Sainte-Marie Golden Age Club to assist them with the purchase of First Aid

**Carried**

- i. Camille Vautour School

**Resolution Number** 2026021

**Moved By** Stephan Richard

**Seconded By** Eugène Cormier

Camille-Vautour School

WHEREAS the school's financial resources are limited;

WHEREAS the Camille-Vautour School Parent Committee has set itself the task of raising funds to improve student well-being;

WHEREAS the funds raised will be used to enrich the schoolyard with equipment such as balls, jump ropes, and chalk, as well as to offer more educational activities to students;

IT IS RESOLVED THAT an amount of \$ 1000 be granted to the Camille-Vautour School Parent Committee.

**Carried**

- j. Management committee

**Resolution Number** 2026022

**Moved By** Gilles Léger

**Seconded By** Donald Bastarache

WHEREAS the Town of Champdoré now has a permanently appointed CAO and Clerk, and;

WHEREAS the management committee was established to temporarily fulfill administrative and operational oversight functions during the transition period;

**BE IT RESOLVED THAT** the management committee is hereby dissolved effective immediately, and all administrative and operational responsibilities shall be carried out

by the CAO and Clerk in accordance with the municipal by-laws and policies.

**Carried**

k. Jamboree request donation

**Resolution Number** 2026-023

**Moved By** Stephan Richard

**Seconded By** Gilles Léger

Kent-South Minor Hockey

WHEREAS the 2026 U6-U9 Kent Sud Jamboree will be held from February 20 to 22 at the Bouctouche and Cocagne arenas;

WHEREAS the Jamboree committee is actively seeking sponsorships from local businesses and organizations;

WHEREAS the town of Champdoré is committed to supporting such events;

BE IT RESOLVED THAT the amount of \$ 250 be donated to Kent-Sud Minor Hockey in support of the 2026 U6-U9 Kent Sud Jamboree tournament.

**Carried**

## **12. Unfinished Business**

## **13. New Business**

## **14. Questions from the Public**

## **15. Adjournment**

**Moved By** Léandre Bastarche

Motion to adjourn

**Carried**

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Marc Babineau, Interim Mayor

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Michel Query, Chief Administration Officer and Clerk