



ANNUAL REPORT 2024



Table of Contents

MAYOR’S REPORT	2
FOREWORD	4
COMMUNITY PROFILE.....	5
MUNICIPAL COUNCIL	6
Council remuneration	8
Council Meetings	8
Committee Reports	10
MUNICIPAL STAFF	12
PROPERTY TAX RATES	13
BUDGET	14
DONATIONS TO COMMUNITY ORGANIZATIONS	15
COMMUNITY ACTIVITIES	17
FIRE SERVICES REPORTS.....	20
Saint-Antoine Fire Department	20
Saint-Paul Fire Department	21
OMER-LÉGER PUBLIC LIBRARY REPORT	22

MAYOR'S REPORT

Looking back on the year 2024, it is clear that the City of Champdoré continues to build on the strong foundations established during our first year. The past twelve months have been marked by growth, collaboration, and a collective commitment to the well-being of our community.

One of the year's most notable achievements is the significant increase in the number of building permits issued. This trend reflects both the confidence of residents and investors in the future of our city, as well as our proactive approach to promoting responsible development. To support housing growth, we actively promoted the Housing Accelerator Fund. This initiative aims to stimulate new residential projects and make housing more accessible for families and individuals in Champdoré.

At the same time, essential infrastructure projects were identified to address necessary catch-up work and to ensure water supply and wastewater services in the Saint-Antoine neighborhood, Ward 1.

Public safety remains a priority. In 2024, we proudly launched *Alliance Champdoré*, our new neighborhood watch program. This initiative empowers residents to play an active role in the safety and cohesion of our neighborhoods, thereby strengthening community bonds.

Another milestone this year was the official opening of the Fernand Léger outdoor rink building. This facility now serves as a hub for recreation and community gatherings, providing residents of all ages with a welcoming space to enjoy activities year-round.

Planning is also underway to restore the recreational facilities that were removed during the construction of the seniors' residence at their new location in Gilbert Léger Park, and a new site for the dog park is currently being sought.

We have also made significant progress in implementing our strategic plan. Council and staff worked diligently to advance key priorities, ensuring that our city's growth aligns with the vision and objectives set for the next five years. Regular updates and transparent communication have helped keep the community informed and engaged throughout this process.

None of these achievements would have been possible without the dedication of our municipal staff and council members. Their professionalism, hard work, and unwavering commitment have been essential to Champdoré's progress. I extend my sincere gratitude to everyone who contributed to our collective success.

Looking ahead, I am confident that Champdoré will continue to thrive as we embrace new opportunities and work together to build a dynamic, inclusive, and prosperous community

for all. Thank you for your continued support and active participation in the development of our city.



Marc Babineau, Interim Mayor

Ville de Champdoré

FOREWORD

This report is prepared in accordance with Section 105 of the *Local Governance Act* and Regulation 2018-54.



COMMUNITY PROFILE

Located in southeastern New Brunswick, the City of Champdoré is a local government established on January 1, 2023, as a result of the local governance reform. It brings together the Village of Saint-Antoine, the Sainte-Marie Local Service District, the Saint-Paul Local Service District, the Greater Saint-Antoine Local Service District, part of the Wellington LSD (McKees Mills), and part of the Harcourt LSD.

This new bilingual municipality, with approximately 5,115 residents, provides a wide range of services, including the management of the potable water system and sanitary and storm sewer systems, public safety services, public works services, solid waste management, and sports, recreation, and cultural services.

Demographics

- Average age of the population: **50,4**
The mother tongue of **73.75%** of the population is French, while **26.25%** of the population speaks English.

Municipal Infrastructure

- One municipal building
- One community centre
- One public library – Omer-Léger Public Library
- One Ball Park
- Three parks, including the community park with a children’s playground, Gilbert-Léger Park, and the dog park
- One sports centre – Fernand-Léger Centre, including the pump track, outdoor rink, and giant slide
- One rental building – former library
- Two Fire Station (Saint-Antoine et Saint-Paul)
- 7.8 km of walking and cycling trails

Économy

- Tax base of **449 492 450 \$**
- Operating budget of **5 140 056 \$**

To obtain more information about the municipality, including the council, staff contact information, and the agendas and minutes of council meetings, you may visit the municipal building or consult our website: www.champdorenb.ca.

Our website also contains a great deal of information about the municipality, including our policies and municipal by-laws.

Follow the municipality on our Facebook page at www.facebook.com/champdorenb to stay up to date on everything that is happening in our beautiful municipality.

MUNICIPAL COUNCIL

The Municipal Council of Champdoré is composed of the Mayor and seven ward councillors, including one councillor who serves as Deputy Mayor. The Mayor and councillors serve four-year terms. The members of the current council were elected by the population during the municipal elections held in November 2022.



- Three councillors in Ward 1
- One councillor in Ward 2
- Two councillors in Ward 3
- One councillor in Ward 4

Jean-Pierre Richard, mayor

The Mayor, Jean-Pierre Richard, is the representative on the Board of Directors of the Kent Regional Service Commission.

Marc Babineau, Deputy Mayor (Ward 3 Councillor)

Deputy Mayor Marc Babineau is the Chair of the Development and Community Life Committee and serves on the Administration, Finance and Human Resources Committee.

Léandre Bastarache, Ward 4 Councillor

Councillor Léandre Bastarache serves on the Public Safety Committee and the Municipal Operations Committee.

Eugère Cormier, Ward 1 Councillor

Councillor Eugère Cormier is the Chair of the Municipal Operations Committee and the Administration, Finance and Human Resources Committee.

Daniel Hicks, Ward 2 Councillor

Councillor Daniel Hicks serves on the Public Safety Committee and the Municipal Operations Committee.

Gilles Léger, Ward 1 Councillor

Councillor Gilles Léger serves on the Administration, Finance and Human Resources Committee, the Public Safety Committee, and the Development and Community Life Committee.

Maurice Maillet, Ward 3 Councillor

Councillor Maurice Maillet serves on the Development and Community Life Committee, the Public Safety Committee, and the Administration, Finance and Human Resources Committee.

Stephan Richard, Ward 1 Councillor

Councillor Stephan Richard is the Chair of the Public Safety Committee and serves on the Development and Community Life Committee and the Municipal Operations Committee.

Council Remuneration

Section 49 of the Local Governance Act provides that local governments may pay salaries and allowances to mayors and councillors.

In 2024, total salaries and remuneration (including expenses/allowances) amounted to \$160,680.52. They are presented in detail in Table 1 below.

Table 1 – Council Salaries and Expenses Paid (2024):

Elected Officials	Annual Salary	Reunions	Expenses	Total
Mayor Jean-Pierre Richard	37 496,04 \$	1 725,00 \$	3 094,27 \$	42 315,31 \$
Deputy Mayor Marc Babineau	17 997,96 \$	1 125,00 \$	1 716,78 \$	20 839,74 \$
Councillor Léandre Bastarache	16 122,96 \$	-	-	16 122,96 \$
Councillor Eugère Cormier	16 122,96 \$	150,00 \$	12,00 \$	16 284,96 \$
Councillor Daniel Hicks	16 122,96 \$	525,00 \$	487,08 \$	17 135,04 \$
Councillor Gilles Léger	16 122,96 \$	300,00 \$	40,32 \$	16 463,28 \$
Councillor Maurice Maillet	12 092,22 \$	225,00 \$	62,41 \$	12 379,63 \$
Councillor Stephan Richard	16 122,96 \$	1 200,00 \$	1 040,64 \$	19 139,66 \$
TOTAL	148 201,02 \$	5 250,00 \$	6 453,50 \$	160 680,52 \$

Council meetings

All council meetings are held in the council chamber of the municipal building, located at 4556 Main Street, Suite 300, in Saint-Antoine, N.B. Regular, special, and committee-of-the-whole council meetings are open to the public.

Committee of the Whole meetings are held on the first Tuesday of each month, and regular meetings are held on the third Tuesday of each month.

A special meeting is held when council determines that matters cannot wait until a regular meeting or when they will require lengthy discussion.

The minutes of council meetings are published on the municipality’s website after they have been adopted.

Council has also undertaken a modernization of the council chamber. This modernization now allows council meetings to be broadcast live virtually via a Zoom link, and to be posted on YouTube the day following the meeting.

In 2024, the following meetings were held:

- Committee of the Whole: **5**
- Regular : **9**
- Special Meetings: **7**

To learn about the types of meetings, the meeting dates, and member attendance, you may consult the following tables:

Present		Committee of the Whole	
Absent		Regular Meetings	
Cancelled	X	Special Meetings	

Table 1 – Council Meetings (Regular and Special)

	16-Jan-24	01-Feb-24	06-Feb-24	20-Fév-24	05-Mar-24	19-Mar-24	16-Avr-24	07-Mai-24	21-Mai-24	18-Jun-24	25-Jun-24	16-Jul-24	20-Août-24	03-Sep-24	17-Sep-24	01-Oct-24	15-Oct-24	19-Nov-24	25-Nov-24	03-Déc-24	17-Déc-24	
Mayor Jean-Pierre Richard																						
Deputy Mayor Marc Babineau																						
Councillor Léandre Bastarache																						
Councillor Eugène Cormier																						
Councillor Daniel Hicks																						
Councillor Gilles Léger																						
Councillor Maurice Maillet																						
Councillor Stephan Richard																						

According to section 68(1) of the Local Governance Act, council meetings may be held in closed session for the duration of the discussion when it is necessary to discuss a matter listed in that section.

Committee Reports

Below is a report from each committee outlining the matters discussed during the year:

Administration, Finance and Human Resources

- Review of the 2025 budget prior to its adoption by Council
- Implementation of a new accounting system
- Assessment of human resources needs
- Implementation of a credit card policy, a cellphone policy, and a donations policy
- Implementation of the Chief Administrative Officer performance evaluation process
- Review of donation requests submitted to the municipality
- Review of the operational plan submitted by the administration
- Engagement of a firm to conduct an organizational culture diagnosis
- Review of the employee handbook
- Offer to purchase the Saint-Antoine presbytery
- Creation of the position of Director of Recreation, Culture and Wellness
- Negotiations related to the Dr. Serge St-Amant nursing home

Development and Community Life

- Redevelopment of infrastructure at the Saint-Antoine community park into Gilbert Léger Park
- Meeting regarding physician needs in the region
- Establishing a partnership with Vélo Kent for the construction of bike trails
- Hiring of a director
- Discussion regarding the establishment of a municipal by-law for Ward 1 allowing the use of two streets by ATVs
- Request to acquire the former Saint-Paul school building

Municipal Operations

- Installation of a generator at the municipal building
- Installation of new pumps for Wells 1 and 3

- Changes to the process for using the organic waste depot
- Surface water study for Acadie Street and Donald Avenue
- Initiation of the first steps to clean the watercourse on Donald Avenue
- General discussion on surface water issues
- New by-law regarding culverts
- Recommendation for an amendment to the Rural Plan regarding the use of shipping containers
- Discussion on the creation of drainage regulations for building development
- Preparation of the call for tenders for the snow removal contract
- Asphaltting of Denis Avenue
- Discussion to begin the process of acquiring a fourth well
- Discussion regarding underground infrastructure in the area of the new nursing home
- Discussion on road repairs and sanitary and storm sewer infrastructure
- Improvement of the sanitary sewer on a section of Canada Street
- Addition of flashing lights at the pedestrian crossing near 4630 Main Street

Public Safety

- Logo contest for Alliance Champdoré
- Information session regarding Alliance Champdoré
- Participation in a regional collaboration for an emergency and mutual aid plan
- Launch of the Public Safety Plan
- Recommendation to purchase self-contained breathing apparatus for the Saint-Antoine Fire Department
- Launch of the “Alerte Voyant” program
- Assessment of unsightly properties by by-law enforcement officers
- Discussion on safety in the trails
- Installation of cameras in the trails
- Public consultation regarding trails in partnership with the Kent Regional Service Commission (KRSC)
- Organization of a public information session with the RCMP
- Acquisition of two new digital speed radar signs

Ad Hoc – ATV and Snowmobile Trails

- Discussion with other municipalities to obtain feedback regarding ATV and snowmobile access
- Presentation of a first draft of a by-law concerning the development and management of ATV and snowmobile trails

Ad Hoc – Boundaries

The Municipal Boundary Committee worked on its mandate to correct administrative errors made during the municipal restructuring process concerning residents of Ward 2 (McKees Mills).

Efforts were made to rectify the error with the Minister of Local Governments; however, the Town was directed to the Local Governance Commission, to which the request must be submitted once it becomes operational.

The Commission was established in late spring and began putting processes in place to receive submissions. The submission is to be completed in 2025.

MUNICIPAL STAFF

The municipal administration is a team of professionals from various fields who oversee the implementation of municipal council decisions and the efficient day-to-day management of the municipality. Municipal employees are dedicated to their work and to their community. The Chief Administrative Officer serves as the liaison between the municipal council and the employees.

With the local governance reform, the municipality needed to create two new management positions: Director of Municipal Operations and Public Safety, and Director of Administrative Services.

Tina Bitcon – CAO and Clerk

Julien Cormier – Director of Municipal Operations and Public Safety (March–December)

Nadia Roussel – Director of Administrative Services (July–December)

Janice LeBlanc – Administrative Assistant

Joel Goguen – Community Officer

Michel Girouard – Municipal Operations Superintendent (January–September)

Bernard Daigle – Municipal Operations Attendant

Lisa Cormier-Landry – Recreation Facilities Attendant

Denis Thibodeau – Maintenance Worker (Casual Position)

Maude Goguen – Recreation Officer (Contract – Student Position)

PROPERTY TAX RATES

Non-Residential Ratio: 1.7

Taxing Authorities	Residential Assessment	Non-Residential Assessment	Tax Base	Mandate	Residential Tax Rate	Non-Residential Tax Rate
Village of Saint-Antoine	145 459 600 \$	9 243 200 \$	161 173 040 \$	2 107 059 \$	1,3986	2,3776
DSL du Grand Saint-Antoine	40 358 100 \$	4 659 900 \$	48 279 930 \$	320 780 \$	1.0918	1,8560
DSL de McKees Mills	22 046 500 \$	102 200 \$	22 220 240 \$	158 463 \$	1.0281	1,7477
DSL de Saint-Paul	43 876 400 \$	1 662 000 \$	46 701 800 \$	492 266 \$	1,3594	2,3109
DSL de Hartcourt	380 500 \$	1 176 300 \$	2 380 210 \$	16 943 \$	1.3842	2,3531
DSL de Sainte-Marie	164 645 500 \$	2 406 900 \$	168 737 230 \$	1 268 766 \$	1,1101	1,8871
Total :			449 492 450 \$	4 364 277 \$		

BUDGET

2024 Revenue Table – General Operating Fund

Non-tax revenues (building rentals, building permits, fire services, etc.)	508 521 \$
Tax Revenues (Mandate)	4 364 258 \$
Base Grant and Equalization	267 277 \$
Total	5 140 056 \$

2024 Expenditure Table – General Operating Fund

Services	2024
General Government	800 151 \$
Protection	1 702 052 \$
Transport	939 693 \$
Environmental Health	491 763 \$
Environmental Development	188 803 \$

Recreation and Culture	511 472 \$
Financial Services	506 122 \$
Total	5 140 056 \$

Expenses

Categories

- Shared services (administration, recreation, etc.)
- Local services (transportation, street lighting, fire services, etc.)

Shared Services

Expenses under shared services are allocated as follows:

- Village of Saint-Antoine 35.86 %
- DSL Grand-Saint-Antoine 10.74 %
- DSL Wellington 4.94 %
- DSL Saint-Paul 10.39 %
- DSL Harcourt 0.53 %
- DSL Sainte-Marie-de-Kent 37.54 %

For the Harcourt LSD, the municipality covers only 4.8% of the expenses. In the case of the Wellington Local Service District, 33% of the expenses are covered to represent the McKees Mills area.

2024 Revenue Table – Water and Sewer Operating Fund

Water and Sewer Operating Fund	2024
Sale of Services – Water	335 225 \$
Sale of Services – Wastewater	303 740 \$
Other Revenues – Own Sources	30 802 \$
Total Revenues	669 767 \$

2024 Expenditure Table – Water and Sewer Operating Fund

Water and Sewer Operating Fund	2024
Water Supply	164 222 \$
Wastewater Disposal	221 446 \$
Financial Services	284 099 \$
Total Expenditures	669 767 \$

DONATIONS TO COMMUNITY ORGANIZATIONS

In accordance with the Local Governance Act, one of the primary objectives of a local government is to promote economic, social, and environmental well-being in its community. Community organizations play an essential role in supporting the municipality in achieving this mission through their collective efforts.

In 2024, the Municipality of Champdoré allocated funding to the following programs and organizations:

Programs and Organizations	Amount
Air Cadets – 763 Bouctouche Squadron	750 \$
School Camille-Vautour	2300 \$
School Mont-Carmel	1300 \$
In Memory of Miguel Poirier – Hockey Tournament	250 \$
Clément-Cormier School Awards and Scholarships Committee	1600 \$
Pépère Lunch Box Program	1120 \$
Historical Committee and Heritage Conservation	750 \$
Camp Wildwood	500 \$
COFJA – Grand Bouctouche 2024 Inc.	500 \$
Sainte-Marie Golden Age Club	100 \$
Christmas Concert 2024	250 \$
Saint-Antoine Golden Age Club	1000 \$
Kent Family Violence Prevention Centre	500 \$
Koyotes de Kent	250 \$
Soccer Dieppe	300 \$
Residence Au Bénaise	350 \$
Hospice Sud-Est	631 \$
Tree of Hope	350 \$
Miscellaneous Donations (Bereavement)	290 \$
TOTAL	13 091\$

POLICY NO. 03 – DONATION AND SPONSORSHIP REQUESTS (Adopted April 18, 2023)

The purpose of this policy is to clearly define and regulate the process for evaluating requests for support submitted to the municipal council, taking into account the directions adopted over the years, by associations, non-profit organizations, groups, individuals, businesses and enterprises, and public and private institutions regarding requests for donations and sponsorships, within the limits of its budgetary constraints.

COMMUNITY ACTIVITIES

Date	Activité	Lieu	Notes
26 janvier	Skating Rink Dance	Outside rink Fernand-Léger	Partnership with both Champdoré schools
27 janvier	Outdoor Day	Outside rink Fernand-Léger	
29 janvier	Skating with the "Blue Eagles"	Outside rink Fernand-Léger	Partnership with both Champdoré schools
7 février	Mayor for a Day	City Hall Champdoré	Partnership with both Champdoré schools
27 mars	Film Screening (French Pride Week)	Community Center Saint-Antoine	Partnership with both Champdoré schools
28 mars	Easter Activity	Community Center Saint-Antoine	Partnership with the Omer-Léger Public Library
26 avril	80's Dance	Community Center Saint-Antoine	Partnership with ElleBloom
mai	Environment Month	Champdoré	Month-Long Initiative
4 mai	Community cleaning	Saint-Marie	
13 mai	Info session with Mario Doiron	Carrefour Saint-Marie	
17 mai	Community cleaning	School Camille-Vautour	Partnership with both Champdoré schools
21 mai	Community cleaning	School Mont-Carmel	Partnership with both Champdoré schools
22 mai	Info session with Mario Doiron	Community center Saint-Antoine	
25 mai	Community Garage Sale	TChampdoré	

9 juin	Performance with Daniel Léger	Community center Saint-Antoine	
9 juin	Canada Day	Gilbert-Léger Park	
9 juin	Musical Evening	Saint-Paul Recreational Park	Jean-Marc Cormier
9 juillet	Musical Evening	Sainte-Marie Wharf	Daniel Goguen
16 juillet	Musical Evening	Community center Saint-Antoine	Frank Williams
22 juillet	Summer camp	Fernand-Léger Outdoor Rink	
23 juillet	Musical Evening	Community center Saint-Antoine	Gary Donelle
30 juillet	Musical Evening	Sainte-Marie Wharf	Kevin Arsenault
06 août	Musical Evening	Saint-Paul Recreational Park	James Deprés
13 août	Musical Evening	Community center Saint-Antoine	Marc Babin
15 août	Acadian Day	Gilbert-Léger Park	
16 août	Summer camp end	Fernand-Léger Outdoor Rink	
20 août	Musical Evening	McKees Mills Community Hall	Bouboul
27 août	Musical Evening	Gilbert-Léger Park	Scott & Gerald
28 septembre	Yvon Leblanc run	City Hall Champdoré	
12 octobre	Autumn Colors Festival Pageant	Community center Saint-Antoine	
17-20 octobre	Autumn Colors Festival	Champdoré	

25 octobre	Halloween with Art Richard	Community center Saint-Antoine	
11 novembre	Remembrance Day	Community center Saint-Antoine	
1 décembre	Santa Claus Parade	Principale street Saint-Antoine	
8 décembre	Christmas Market	Community center Saint-Antoine	
12 décembre	Christmas reception	Community center Saint-Antoine	
18 décembre	Santa Claus picture's	Community center Saint-Antoine	Partnership with the Omer-Léger Public Library



FIRE SERVICES REPORTS

Saint-Antoine Fire Department

In 2024, the Saint-Antoine Fire Department responded to 109 incidents:

- 29 fires
- 11 mutual aid responses
- 32 vehicle accidents
- 19 medical assists
- 7 public hazard incidents
- 11 alarms
- 36 training sessions
- 7 fire brigade meetings
- 9 maintenance sessions
- 10 community meetings

In total, our firefighters contributed over **3,494** hours to the community during the year.



As of December 2024, our brigade consists of 30 members and 3 junior firefighters.

Saint-Paul Fire Department

In 2024, the Saint-Paul Fire Department responded to 86 incidents:

- 17 fires
- 3 mutual aid responses
- 26 vehicle accidents
- 38 medical assists
- 2 alarms
- 48 training sessions
- 7 certified courses
- Several brigade, officer, and municipal meetings, as well as work at the fire station and training center, and community activities



In total, our firefighters contributed over **4,504** hours to the community during the year.



As of January 2024, our brigade consists of 27 active members, along with 3 members on approved leave (medical/family).

- 16 fully certified operational firefighters
- 6 support members (probationary firefighters)

- 2 junior firefighters
- 3 non-operational support members
- 3 members on approved leave (medical/family)
- We are very grateful to the fire brigade for all their dedication to our community.

OMER-LÉGER PUBLIC LIBRARY REPORT

